



The University of Jordan

Accreditation & Quality Assurance Center

COURSE Syllabus

1	Course title	Chinese Writing
2	Course number	2204211
3	Credit hours (theory, practical)	3
	Contact hours (theory, practical)	
4	Prerequisites/corequisites	2204094 or 2204095
5	Program title	
6	Program code	
7	Awarding institution	
8	Faculty	Faculty of Foreign Languages
9	Department	Department of Asian Languages
10	Level of course	Second year
11	Year of study and semester (s)	Second year, first semester
12	Final Qualification	BA
13	Other department (s) involved in teaching the course	
14	Language of Instruction	English and Chinese
15	Date of production/revision	2015

16. Course Coordinator:

Office numbers, office hours, phone numbers, and email addresses should be listed.

Dr. Dong Xiumei, Sun/Tues/Thurs 11-112, 24801, 297496354@qq.com

17. Other instructors:

Office numbers, office hours, phone numbers, and email addresses should be listed.

*Jingtao Liu Chinese corner Sunday 9:00-10:30 A.M. Tuesday 9:00-10:00 A.M. Thursday 9:00-10:30 A.M.
Email: jamesjingtao@163.com*

*Chen Chaoxian Chinese corner Sunday 8:00-9:30 A.M. Tuesday 11:00-12:00 A.M. Thursday 8:00-9:30 A.M.
Email: ccxhn@163.com*

18. Course Description:

As stated in the approved study plan.

The course trains students in writing various types of free and guided compositions (e.g. narratives, descriptions, letters, general subjects, etc.) with Chinese phonetic transcription, students will also learn the skills of writing sentences and simple paragraphs with Chinese characters.

19. Course aims and outcomes:

A- Aims:
1.students will develop their abilities to write four major types of Chinese paragraphs (by classification, process, comparison/contrast and cause-effect) and keeping a journal of responses to the writing process (they will have written approximately 3000 words
2.they will understand that writing involves serious thinking , preparation , reflection , revision and reconsideration.
3.The students will understand the role of collective inquiry and collaboration in learning. They'll learn the value of discussing their ideas and drafts with others (such as other students in the peer review sessions in student writing group).
4. Chinese Writing is not a grammar course, but grammatical issues and principles that affect style, rhetorical effectiveness, and expression will be addressed with the whole class as needed.
B- Intended Learning Outcomes (ILOs): Upon successful completion of this course students will be able to
1. master the words in the topics.
2. master the basic grammars.
3. read and discuss the texts.
4. express (talk and write) your thinking and ideas.
5. know the Chinese punctuations.
6. know the structure of article.
7.write composition.
8. communicate correctly by using adequate oral and written
9.discuss, argue and persuade
10.works in groups and individually
11.think critically and analytically
12.communicate correctly by using adequate oral and written
13.discuss, argue and persuade

20. Topic Outline and Schedule:

Topic	Week	Instructor	Achieved ILOs	Evaluation Methods	Reference
家庭生活 Family Life	1	Dong Xiumei	1 2 3	Quit	Experiencing Chinese (1) Page50-64 80-91
朋友 Friend	3	Dong Xiumei	1 2 3 4	Writing sentences	page69-79
作文讲评 The Composition Evaluation	33	Dong Xiumei	2 3 5 6 11 12 13	Writing Paragraphs	
爱好 My hobby	4	Dong Xiumei	1 2 3 4	Writing Articles	page113-122

烹饪 Cooking	5	Dong Xiumei	1 5 6 7	Quit	page161-170
作文讲评 The Composition Evaluation	6	Dong Xiumei	1 4 5 7 8	Writing sentences	
标点符号 Chinese punctuations	7	Dong Xiumei	11- 14	Writing Paragraphs	Page188
期中考试 Mid-exam	8	Dong Xiumei		Writing Articles	page 123-127
我的过去和未来 My experience and future	9	Dong Xiumei	1 2 3 4	Quit	page 103-122
作文讲评 The Composition Evaluation	10	Dong Xiumei	11-14	Writing sentences	
我的房间 My room	11	Dong Xiumei	2 3 4 5	Writing Paragraphs	page 128-139
交通 transportation	12	Dong Xiumei	3 5 6 7 9	Writing Articles	page 140-150
我最喜欢的东西 My favourite	13	Dong Xiumei	5 6 7 9 10	Quit	page 151-160
我的星期六 My weekend	14	Dong Xiumei	10-14	Writing sentences	page 91-102
请假条 Request for leave	15	Dong Xiumei	1 2 7 8 9	Writing Paragraphs	page 171-179
复习 Review	16	Dong Xiumei		Writing Articles	
期末考试 The final exam	17	Dong Xiumei			

21. Teaching Methods and Assignments:

Development of ILOs is promoted through the following teaching and learning methods:

During this course you will experience the pleasure of using Chinese, and at the same improve the Chinese writing skills. In each lesson, we have included several sections. Each section is like a step. After finishing each lesson, you will have stepped up to a new level, and you will experience success and enjoyment in the course of continuous improvements.

- 1) **Lecture Explanation** (Present the learning contents through power point and some other ways helpful will be used in this course to provide more ways to students to grasp the language.)
- 2) **Practice** (includes reading, conversation, writing practice, dictation, communication performing, retelling, replacing)
- 3) **Activities:** Include scenarios, dialogue performance, story telling, drama activities, discussions / debates,

language learning games, listening to Chinese materials, etc.

- 4) **Assignments:** The students are asked to review lessons studied, fulfil homework assigned by the teacher and prepare lessons before class.

22. Evaluation Methods and Course Requirements:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Midterm:	30 %
Final Exam:	50 %
Presentation:	10%
Homework:	10%

23. Course Policies:

A- Attendance policies:

Students who have been more than 7 times in Sunday-Tuesday-Thursday class and more than 5 times in a Monday-Wednesday class are not allowed to take the final exam and will be considered to have failed the course.

B- Absences from exams and handing in assignments on time:

Students are not allowed to be absent from mid-exam and final exam once the date for exam is decided in front of all the students. If students do not take the exams, they will be considered to get no marks for the exam.

Assignments should be handed in following the teacher's instruction, if not, no corresponding marks will be given to the students.

C- Health and safety procedures:

D- Honesty policy regarding cheating, plagiarism, misbehavior:

Students' cheating in exams, plagiarism in assignments and theses will not be tolerated. Once cheating happens in an exam, the students concerned will be forced to quit the exam and certain amount of marks will be subtracted from the marks that they may get from the exam. Subtraction of marks will also be done when the students plagiarize or misbehave on their assignments.

E- Grading policy:

All the marks of one course should add up to 100. They are normally distributed as follows: Mid-term exam 30%, Semester work 20% and Final exam 50%.

F- Available university services that support achievement in the course:

24. Required equipment:

Multi-media teaching tools, whiteboard and its markers, teaching terminals for teachers and students, etc.,

25. References:

A- Required book (s), assigned reading and audio-visuals:
B- Recommended books, materials, and media:

26. Additional information:

Experiencing Chinese (1) Higher Education Press

Name of Course Coordinator: -----Signature: ----- Date: -----

Head of curriculum committee/Department: ----- Signature: -----

Head of Department: ----- Signature: -----

Head of curriculum committee/Faculty: ----- Signature: -----

Dean: ----- -Signature: -----

Copy to:
Head of Department
Assistant Dean for Quality Assurance
Course File